

Meeting Minutes - 25 Feb 2022



Meeting Minutes for 25 Feb 2022

Date:	25 Feb 2022
Time:	5:00 PM
Location:	MS Teams
Present:	@ ONG JHIN YEE _ @ Tian Le Cheow
Absent:	@ Sarah Chin @ Ow Ling Jia @ Chen Jian Yu @ Joshua Wong

Goals

Going through UAT with our sponsor, to look for areas for improvement in terms of useability of the app

Agenda

No.	Agenda Item	Remarks
1.	Overall UI	@ ONG JHIN YEE _
2.	User Interface of Components <ol style="list-style-type: none">1. Filtering2. Trending Topics3. Trend Analysis4. Top Keywords	@ ONG JHIN YEE _
3.	Functionality of <ol style="list-style-type: none">1. Custom date selection2. Trending key word	@ ONG JHIN YEE _


Discussion topics


Agenda	Action By
Overall UI	

<ul style="list-style-type: none"> • Fonts can seem a little small • Have another template for landing page • Adjust the width of components within cards • Consider having help tooltip to show data filtered to range selected <ul style="list-style-type: none"> • Beside the description of the filter dropdowns, consider adding a help tooltip to show range of date selected 	@ ONG JHIN YEE _
User Interface of Components	
<p>Filtering:</p> <ul style="list-style-type: none"> • Can consider radio button feature for sentiment filter (not expecting drop down list since the chips looked like buttons) <p>Trend Analytics:</p> <p><u>Metrics</u></p> <ul style="list-style-type: none"> • Unsure about what the “mentions” are based on (posts or comments) • Can consider the changing the arrangement of the tables <p><u>Graphs</u></p> <ul style="list-style-type: none"> • Unsure about what the volume of data points belong to (posts or comments) • Can consider having one more tab that incorporate the data from all the platforms <ul style="list-style-type: none"> • M1: compare the trends of four platforms on one graph [occupy another tab] • M2: compare the trends by having 4 separate graphs in the same div 	@ ONG JHIN YEE _
Functionality	
<p>Custom date selection:</p> <ul style="list-style-type: none"> • Easy to use, intuitive <p>Trending keyword:</p> <ul style="list-style-type: none"> • Wasn't clear to the user that the key word was clickable • Consider making text look like chips / tags, so that users will know they can click on it 	@ ONG JHIN YEE _

:note: Meeting Notes - Updates

Update	Risk Level	Mitigation Plan
Overall UI		<ul style="list-style-type: none"> • Increase font size • Do up page for landing page • Fix width of metrics card • Figure out method to show date range when dates are selected (eg date range when all is selected)
Filtering		<ul style="list-style-type: none"> • Switch up UI for chips to show filtered choices in another form
Trend Analysis		<ul style="list-style-type: none"> • Rename “mentions” in the metrics card and graph axes to “posts” • Create graph(s) showing all 4 platforms at once to allow comparison between them <ul style="list-style-type: none"> • M1: allow comparison of charts on same axes <ul style="list-style-type: none"> • Dropdown will show common metrics of platforms: likes, comments <ul style="list-style-type: none"> • We don't have shares being collected for all platforms • M2: doesn't allow comparison of charts on same axes, more difficult to compare
Function: Trending Keyword		<ul style="list-style-type: none"> • Replace UI of key word as text to chips / buttons

 Administrative Matters

Date of Next Meeting:	04 Mar 2022
Time of Next Meeting:	 5:00 PM