



MAPSMOO

EXTERNAL MEETING MINUTES

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| Date of Meeting (DD/MM/YYYY): | 18/03/2020 |
| Time (24hrs): | 0900hrs |
| Location: | URA Building |
| Attendees: | All |

Meeting Agenda

1. Matrices Discussion
2. UAT 2

Notes, Decisions and Issues

Topic/Summary of Discussions

1. UAT2 includes the following items :
 - a. User interface refinements based on the feedback in UAT1.
 - *Joyce: The UI is much smoother to use now compared to the previous round. So not much comment on this.*
 - *YM: The application is easy to use.*
 - b. Functionalities in the application.
 - *Multiple section on the subzone.*
 - c. Post UAT2 survey on the user interface
 - d. Feedback on the overall application
2. Matrices Discussion
 - a. Matrices Details
 - i. Definition
 - ii. Variables used
 - iii. Dataset used
 - iv. Calculation method
 - b. Matrices Verification Approach
 - c. Feedback and clarification on matrices and verification approach
 - i. Hospital radius from buildings. (Joyce)
 - ii. Having the calculation of all the land use (Industrial, Commercial) may not be applicable for residents. (YM)

- iii. Previous Survey on the metrics, age group element is a good thing to include in the methodology. (Kelly)
- iv. For those components with Data gaps or constraints, it is better to state in the final document for future enhancement purpose (Joyce)
- v. Team stated that no changes is made to calculation since the last meeting with URA.
- vi. Subzone – justify why we use subzone, whether a subzone is representative of a neighbourhood, data availability?, for data storage (if too granular, take up a lot of memory) selection of adjacent areas – determine threshold

3. Feedback on Validation Method

- a. 10 resident sample is small so to get more insights, we should try to talk to them for 15-20 mins. Recommend to start the interview with a good introduction like we are carrying out a school project and mention about the incentive \$5 voucher.
- b. Number of cars on the road may not reflect during the validation period as the residential may not be that dense in those area. (Springleaf for e.g.)
- c. Team should look into both fixed observation points and non-fixed observation point
- d. Supplement with observation (semi-structured): fixed observation + qualitative general observation also, not just the 3 things – activities that go down in neighbourhood (do people cycle, etc.)