



MAPSMOO

INTERNAL MEETING MINUTES

Date of Meeting (DD/MM/YYYY):	16/10/2020
Time (24hrs):	1100
Location:	SOE 3-14
Attendees:	All

Meeting Agenda

1. Update on last week's action items
2. Prepare for Supervisor Meeting
3. To do up the Lo-Fi paper prototype
4. Preliminary discussion on Matrices Research

Notes, Decisions and Issues

Topic/Summary of Discussions

Update on Group's Roles and Responsibilities:

- All members have been assigned with their individual roles and responsibilities

Update on Matrices Research:

- Clearer understanding of the Matrices and justification
- Car – Lite is an ideal to be reached, at the core it's about reducing dependency on personal motorized vehicles and encouraging the usage of alternative modes of transport/transit

Prototype brainstorming:

- Functionalities:
 1. Choropleth visualization of car-lite levels
 2. Page for matrices explanation
 3. Dynamic adjustment of car-lite level rendering on map
 - a. Upload entire map layer, or
 - b. Adjust variable using form
 4. Download report (car-lite scores matrices break down)
 5. Drill down map for subzone with score breakdown
- Need to find an easy/faster way to upload shapefiles/do scenario planning for a particular subzone. Current ideas:
 - Pinning location for new infrastructure (e.g. a new carpark)
 - Uploading map layers

- Having a form option to enter lat-long for marker
- Form adjustment for matrices
- Kelvin to draft out prototype screens based on discussion before next meeting

Questions to ask supervisor:

- Validation of project
- Expectations for demo for mid-term presentation

Action Items		
Action	Members Involved	Due Date (DD/MM/YYYY)
Submit a selfie to be uploaded on Wiki-Page	(Everyone to send to Su Yee)	19 Jan 2020
Create prototype screens	Kelvin	23 Jan 2020
Complete research on tech stack to be used	All	23 Jan 2020
Complete research on matrices	All	23 Jan 2020

Next Meeting					
Date (DD/MM/YYYY):	23/01/2020	Time:	11:00AM	Location:	SMU Connexion
Objective	<ol style="list-style-type: none"> 1. Internally confirm matrices to be used 2. Confirm tech stack to be used 3. Create briefing slides for URA meeting 				