



MAPSMOO

EXTERNAL MEETING MINUTES

Date of Meeting (DD/MM/YYYY):	18/02/2020
Time (24hrs):	4:30pm
Location:	URA Office
Attendees:	All

Meeting Agenda

1. Conduct User Acceptance Test
2. Present Matrices Opinion Survey
3. Present Revised Matrices Scoring

Notes, Decisions and Issues

Topic/Summary of Discussions	Members Involved
<p>Conduct User Acceptance Test</p> <ul style="list-style-type: none">• 3 User Testers• All test cases were passed successfully• Suggested user interface improvements• QA will compile results <p>Present Matrices Opinion Survey</p> <ul style="list-style-type: none">• Survey results were accepted• Suggestion to probe deeper into each subcomponent for next survey <p>Present Revised Matrices Scoring</p> <ul style="list-style-type: none">• Revised scoring was accepted based on survey results• Suggestion to input a form into the application to allow dynamic changes in variable scoring.	

Action Items		
Action	Members Involved	Due Date (DD/MM/YYYY)
UAT Result Report	Ted	19/02/2020

Next Meeting					
Date (DD/MM/YYYY):	19/02/2020	Time:	1300hrs	Location:	SMU Connection
Objective	<ul style="list-style-type: none"> • Prepare deliverables for midterm presentation 				