

Meeting Minutes Journal

| Meeting Details | |
|-----------------|---|
| Date: | 8th February 2022 |
| Time: | 2230- |
| Place: | Zoom |
| Attendees: | Zeph, Soon Ann, Pearlyn, Livana, Henry, Kelly |
| Absentees: | |

| Agenda |
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| Internal update on progress week 4 |

| Meeting Minutes |
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| <ol style="list-style-type: none">1. Update on midterm presentations and SCDF meeting schedule - Kelly<ol style="list-style-type: none">a. Tues 12pm -1pm (pearlyn cmi)b. thurs 11am -12pmc. thurs 5pm - 6pm (kelly cmi)d. friday 4pm - 5pme. OSS to get back by 2nd februaryf. Looking to meet both on week 62. Update on rotating mount for camera -Henry<ol style="list-style-type: none">a. No other better alternative for our purposeb. To purchase the item3. Changing of timeline - Zeph and Livana<ol style="list-style-type: none">a. Change timeline because we realised we do not need as many testingb. More time will be allocated to integration4. Mid-term presentations - Kelly and henry<ol style="list-style-type: none">a. 40 minutes of total timeb. Logo (follow wiki)c. Create a journey mapd. System architecture and scopee. Slidesf. Media Articleg. Report5. Tools for project management - Livana<ol style="list-style-type: none">a. Will be using jira |

6. Database integration - **Zeph and Pearlyn**

- a. To use flask and pushed to github (**Pearlyn**)
- b. To link from the back end to the front end (**Pearlyn**)
- c. To link raspberry pi and yolo5 (**Zeph**)
- d. Need to reinstall OS of raspberry pi (**Zeph**)

Action Plan

- 1. Zeph and Pearlyn to work on data integration
- 2. Kelly and Henry to work on mid-term documentations (thursday)
- 3. Henry to purchase