

# Meeting Minutes Journal

Meeting Details	
Date:	31th January 2022
Time:	1400-1430
Place:	Zoom
Attendees:	Zeph, Soon Ann, Pearlyn, Livana, Henry, Kelly
Absentees:	

Agenda
Internal update on progress week 2

Meeting Minutes
<ol style="list-style-type: none"><li>1. Update on midterm presentations and SCDF meeting schedule - <b>Kelly</b><ol style="list-style-type: none"><li>a. Tues 12pm -1pm (pearlyn cmi)</li><li>b. thurs 11am -12pm</li><li>c. thurs 5pm - 6pm (kelly cmi)</li><li>d. friday 4pm - 5pm</li><li>e. OSS to get back by 2nd february</li><li>f. Looking to meet both on week 6</li></ol></li><li>2. Update on rotating mount for camera -<b>Henry</b><ol style="list-style-type: none"><li>a. No other better alternative for our purpose</li><li>b. To purchase the item</li></ol></li><li>3. Changing of timeline - <b>Zeph and Livana</b><ol style="list-style-type: none"><li>a. Change timeline because we realised we do not need as many testing</li><li>b. More time will be allocated to integration</li></ol></li><li>4. Mid-term presentations - <b>Kelly and henry</b><ol style="list-style-type: none"><li>a. 40 minutes of total time</li><li>b. Logo (follow wiki)</li><li>c. Create a journey map</li><li>d. System architecture and scope</li><li>e. Slides</li><li>f. Media Article</li><li>g. Report</li></ol></li><li>5. Tools for project management - <b>Livana</b><ol style="list-style-type: none"><li>a. Will be using jira</li></ol></li></ol>

6. Database integration - **Zeph and Pearlyn**

- a. To use flask and pushed to github (**Pearlyn**)
- b. To link from the back end to the front end (**Pearlyn**)
- c. To link raspberry pi and yolo5 (**Zeph**)
- d. Need to reinstall OS of raspberry pi (**Zeph**)

**Action Plan**

- 1. Zeph and Pearlyn to work on data integration
- 2. Kelly and Henry to work on mid-term documentations (thursday)
- 3. Henry to purchase