Client Update Minutes

Details of Update

Date/Time:	20 March 2018, 16:50AM
Venue:	WhatsApp
Agenda:	1. Update sponsor on change in priorities 2. Progress update
Minutes by:	Cheryl Lee
Vetted by:	Grace Foo

Meeting Attendance

S/N	Team Member	Role	
1	Cheryl LEE Sze Min	Project Manager	Present
2	CHEAU Nor Ailin	Backend Developer	Present
3	Grace FOO Huan Ting	Frontend Developer	Present
4	LEE Pei Jia	iOS Developer	Present

Notes

S/N	Topic	Notes & Tasks
1	Update sponsor on change in priorities & project progress.	Update that the team has completed the 2 mobile functions (camera & GPS). At this point, we have also chosen to work on the offline learning module, and will be dropping the survey module to focus on the offline learning module. This is because many students who completed our UAT were concerned about data usage when viewing content (videos and notes) in our application, thus offline mode would provide a great value to our end users. In addition, our evaluators from our midterm feedback were greatly supportive of the offline function as they thought that having an offline learning capability on the app will boost the project greatly.
2	Deployment on web server	Asked about updates on web deployment server

To-Do

S/N	Task	Assigned to