



INTERNAL MEETING MINUTES

Iteration No.	4
Meeting No.	2
Date of Meeting: (Day Month Year)	21 December 2013
Time: (hh:mm to hh:mm)	16:00 to 17:30
Venue:	Coffee Bean (Next to Kopitiam)
Meeting Chairperson	Victor Lee Hong Zhi

1. Meeting Agenda

- (a) Progress Update
- (b) AOB

2. Attendance**Name [Absent/Present]**

- Bie Ya Qing [Absent]
- Low Wen Guang [Present]
- Sebastian Kiran Joy [Present]
- Tan Guo Hao [Present]
- Tan Rui Jia Noelle [Present]
- Victor Lee Hong Zhi [Present]

3. Discussed Content**Topic**

- (a) Progress Update
 - a. Just received update on Yaqing's side: Web functionalities are behind schedule
 - i. Has wifi but no VPN to connect to SMU network.



- ii. Connection to OpenShift is not possible or terribly slow.
- iii. Functions incomplete: CRU Event Schedule, CRU Feedback Form, CRU Registration Form
- iv. Initial return date: 24th December
- v. Extended stay to 2nd January
- b. Mobile Development
 - i. Skeleton code 90% complete
 - ii. Left with feedback form response
 - iii. Require web back-end to be up and running before further testing or debugging can be done
- c. Testing
 - i. Test cases have been completed
 - ii. Currently, all functionalities are being tested manually
 - iii. Automated testing is being researched alongside
 - 1. Progress is slow – automated testing will reap better results in the long term but requires a lot of coding now to build fundamental structure
 - 2. To reconsider pros and cons of automated testing

(b) AOB

- a. Iteration needs to be extended
- b. Pending PM's approval
- c. *Extension of Iteration 4 to 5th January 2014
 - i. Rationale: Yaqing will need time to complete functions upon arrival back in Singapore
- d. Due to iteration extension, possible lack of time for Android tertiary functionalities, or iOS development
- e. To consider possibilities of doing a web application for iOS instead of a native app



4. Next Meeting	
Date of Meeting: (Day Month Year)	05 January 2014
Time: (hh:mm to hh:mm)	13:00 to 14:30
Venue:	SIS GSR 2.3

5. Pre-work/Preparation (documents/handouts to bring, reading material, etc.)		
Description	Prepared by	Due Date
Consider Pros and Cons of Automated Testing	ALL	27 December 2013
Consider iOS web app vs Android tertiary functionalities cut	ALL	05 January 2014

Minutes Prepared By Low Wen Guang, Tan Guo Hao

Date 21 December 2013

Vetted and Edited By Victor Lee Hong Zhi

Date 21 December 2013