

**Final Year Project  
Meeting Minutes**

Meeting Information	
<b>Date:</b>	25 <sup>th</sup> September 2014
<b>Time:</b>	1530
<b>Venue:</b>	Singapore Management University

<b>Attendees:</b>	<ol style="list-style-type: none"> <li>1. Jong Hyeok Lee</li> <li>2. Benjamin Chan</li> <li>3. Joel Woo</li> <li>4. Lavinia Tay</li> </ol>
<b>Absentees:</b>	NIL
<b>Meeting Agenda:</b>	<ol style="list-style-type: none"> <li>1. Update supervisor on project progress , UAT results &amp; sponsor's new requirements.</li> <li>2. Clarify supervisor's expectation for upcoming midterm presentation</li> <li>3. Ask supervisor's opinion on the team's new-found business value</li> </ol>

Summary of Meeting / Task Assignment		
1.	Team	<p>Updated supervisor on delay in app store submission due to technical complexities encountered in project.</p> <p>Updated supervisor on the first UAT test results and how the team is trying to work out new UI design based on user's feedback with sponsor.</p> <p>Updated supervisor on sponsor's request to add new functions: Edit Agency &amp; Audit Log, which will be scheduled at a later iteration as non-core functions, as the team focuses on getting the core functions and stability up first.</p> <p>Supervisor is alright with the project business value.</p>
2.	Team	<p>Facebook &amp; Account Management</p> <p>Supervisor feels that the more information we take from users, the more robust and secure our authentication and protection of database needs to be. Hence, he feels that it is better if we do not take the password from user. However, if we were to support non-Facebook login, the password will be a mandatory field we require.</p> <p>He also feels that Facebook users are "more trustworthy and unique" than normal login users.</p> <p>The team will consider the advice given and decide based on our business needs. We will need to be able to explain why these decisions were made and justify it.</p> <p>Reminder that password should not be stored in plaintext, and consider if there is a need to encrypt mobile number.</p>

The meeting was adjourned at 1700. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

**Prepared by,**

Joel Woo

**Vetted and edited by,**

Lavinia Tay