**MEETING AGENDA**

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| **Meeting/Project Name:** | Mindtool for learning geography | | |
| **Date of Meeting:** (MM/DD/YYYY) | 12/03/2010 | **Time:** | 2PM-4PM |
| **Meeting Facilitator:** | Professor Kam Tin Seong | **Location:** | SIS Level 4 Meeting Room 4.3 |

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| 1. Meeting Objective |
| Review the current process |

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| 2. Attendees | | | |
| **Name** | **Roles** | **E-mail** | **Remarks** |
| Ren Xing | Student | [x.ren.2007@sis.smu.edu.sg](mailto:x.ren.2007@sis.smu.edu.sg) |  |
| Hong Junwen | Student | Junwen.hong.2007@sis.smu.edu.sg |  |
| Li Zijing | Student | [zj.li.2007@sis.smu.edu.sg](mailto:zj.li.2007@sis.smu.edu.sg) |  |
| Zheng Kaiwen | Student | [Kaiwen.z.2007@sis.smu.edu.sg](mailto:Kaiwen.z.2007@sis.smu.edu.sg) |  |
| Kam Tin Seong | Professor | [tskam@smu.edu.sg](mailto:tskam@smu.edu.sg) |  |

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| 3. Pre-work/Preparation (If applicable.) | |
| **Description** | **Prepared by** |
| Flex 3 Installation wtih educational license | Team |

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| 4. Agenda and Notes | | |
| **Topic** | **Owner** | **Time** |
| * Equal interval for historical data chart and use moveable canvas to display * Flare ( prefuse <http://prefuse.org/> –java version)to see the source code for algorithms * Nature Break, Standard division and percentile all have to be done * for the openscale question, please write our own code * Deploy our project to school server on Thursday * Prepare for next week UAT | Abbe | 12/03/2010 |

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| 5. Work Allocation | | |
| **Work** | **Owner** | **Due Date** |
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| 6. Next Meeting | | | | | |
| **Date:** (MM/DD/YYYY) | 12/03/2010 | **Time:** | 2pm | **Location:** | SIS Level 4 |
| Objective: |  | | | | |