



TEAM HEI

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TEAM MEETING MINUTES 05, 17 JULY 2014

Subject:	Minutes 05
Date:	17 July 2014
Time:	1930
Venue:	SMU SOE, GSR 2.6
Secretary:	Kong Yu Ning

Attendees:

1. Ngoh Jun Dat
2. Chester Chiew Wei Hong
3. Jasmine Lin Qianru
4. Keith Tan Xiang Wei
5. Kong Yu Ning

Meeting Agenda:

1. Projects on IS480 Wiki
2. Meeting with Mr Krishna from SMU IIE
3. Chester & Keith's Findings
4. IS480 Project Selection & Discussion

Planned Agenda

1. Projects on IS480 Wiki

1.1. Yu Ning presented on projects offered by the school and of which he recommended:

1.1.1. Avocent/Emerson

1.1.2. PS Love

1.1.3. Dentsu Aegis

1.1.4. MediaCorp

1.1.5. Infosys Lodestone.

2. Meeting with Mr Krishna from SMU IIE

2.1. Jun Dat shared on his findings after discussion with Mr Krishna. The conclusion he drew was that the Case Challenge Platform would not derive at the impact the team wanted given the monopoly the existing platform has.

3. Chester & Keith's Findings

3.1. Chester and Keith's research turned up several other similar existing systems which already possess a significant market share, thus affirming Jun Dat's conclusion.

4. IS480 Project Selection & Discussion

4.1. The team decided against the Case Challenge application and proceeded to vote for the available school projects, and the preference is as such:

4.1.1. Mediacorp

4.1.2. PSLove

4.1.3. Dentsu

4.1.4. Emerson

4.2. Having established the project preference:

4.2.1. Jun Dat will proceed to contact the various sponsors of the above-mentioned company to check for the availability of the projects by 23 July 2014.

4.2.2. Keith will proceed to research more about the suitable UIs (Design/Technology) for each of the above-mentioned school projects.

4.2.3. Chester and Yu Ning will proceed to research more on web architecture that is most suitable for the projects.

4.2.4. Jasmine will proceed to perform more research on project management tools and do up a Gantt chart.

Action Items:

Task	Due Date	Member in-charge
UI Design	29 July 2014	Keith
Project Management Tools	29 July 2014	Jasmine
Gantt Chart	29 July 2014	Jasmine
Contact Project Sponsors	29 July 2014	Jun Dat
Architecture Study	29 July 2014	Chester and Yu Ning

The meeting was adjourned at 9.30 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Kong Yu Ning

Vetted and edited by,

Ngoh Jun Dat