

**Date:** 3 September 2016  
**Time:** 3:00 PM  
**Venue:** SMU SIS GSR 3-5

**Attendees:** Choo Sheng Jia  
Lam Wan Ting  
Rex Tan Ming Han  
Chia Chong Cher  
Sharon Lim Suet Fang

**Agenda:**

1. Discussion on potential projects on wiki
2. Emailed potential projects to understand more
3. Share about each other timetable and commitment
4. Brainstorm about team name

Since we have very different timetables, we decided to set our weekly meetings on **Saturday afternoon.**

We looked through the available projects on the FYP wiki such as NEC projects and SMU IITS project and contacted them. However, due to the mismatch of our skills set we decided to wait and source for other projects on wiki instead. For instance, SMU IITS project require us to develop the application using C# but we are not proficient in that language.

Finally, everyone is supposed to think of one suggestion for our team name. It will be voted and to be decided before the next meeting

The meeting was adjourned at 6:00 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,  
Choo Sheng Jia

Vetted and edited by,  
Sharon Lim Suet Fang