



## Team Meeting 16

<b>Date:</b>	17 <sup>th</sup> Jan 2016
<b>Time:</b>	12.30pm – 3.30pm
<b>Venue:</b>	FYP Room
<b>Attendees:</b>	<ol style="list-style-type: none"> <li>1. LYE Han Wei</li> <li>2. Don TEO Yuan Cheng</li> <li>3. Brenda KOH Siu Wei</li> <li>4. MOK Yao Kun</li> <li>5. Nicholas Vincent CHAN Wai Kit</li> <li>6. NGO Kee Kai</li> </ol>
<b>Absent with apologies</b>	NIL
<b>Agenda:</b>	Rating and Booking functions UAT

### Agenda:

No	Subject	Actions
	<b>Rating</b>	
1.	<ol style="list-style-type: none"> <li>1. Thumbs up or score or stars should be used?               <ol style="list-style-type: none"> <li>a. Thumbs down can be seen as negative</li> <li>b. Score average of each tour or user?</li> <li>c. Stars out of 10 or 5?</li> </ol> </li> <li>2. Decided on stars               <ol style="list-style-type: none"> <li>a. 5 easier for calculation</li> <li>b. 3 as default? Consult prof</li> </ol> </li> </ol>	<b>Xan</b>

	3. UAT <ul style="list-style-type: none"> <li>a. Types of test to be done <ul style="list-style-type: none"> <li>i. Stress, guide and unguided?</li> </ul> </li> <li>b. Target Users</li> <li>c. Questions for survey</li> <li>d. Place</li> <li>e. Time <ul style="list-style-type: none"> <li>i. 2<sup>nd</sup> or 3<sup>rd</sup> or 4<sup>th</sup> Feb? TBC</li> </ul> </li> <li>f. Snack <ul style="list-style-type: none"> <li>i. Use fine funding</li> </ul> </li> </ul>	<b>Han Wei</b>
	<b>Others</b>	
<b>2.</b>	-	-

The meeting was adjourned at 3.30pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

**Lye Han Wei**

Vetted and edited by,

**Mok Yao Kun (Xan)**