Date:	06/08/2017 (Wednesday)
Time:	2.00pm - 3.30pm
Venue:	SIS GSR 2-1
Attendees:	Low Wen Jun (Belynda) Mario Yeremia Ngawing Gwee Wei Ling Rafid Aziz Tan Ming Kwang Eugene Tan Wei Hong
Agenda:	- Update everyone about their progress - Discuss change request made from client - Server Instance SSL Issue for Chatbot - AOB

	To-Do	Assignment	Due Date
1	Edit Timeline	Belynda	10 Sept
2	Developers to take note of the changes in timeline and to develop accordingly	Developers	10 Sept

	Things Discussed	Conclusion

1	Progress Update from everyone
	
	Project Management:
	1. Updated wiki ,
	2. Assisted QA with Chatbot questions
	3. Prepare UT2 script
	4. Explore analytics function
	5. To do:
	    a. UT 2 test scripts
	    b. Mid term wiki
	
	QA:
	- Create test case
	- Training AI Bot	

	Frontend:
	Gwee:
	  - Changing of UI
	  - Changed the naming of the portal
	  - Added quiz module to create new pages
	  - To do:
	    - Think about design for next sprint (transcript)
	Mario:
	  - List of validations for course module, quiz module, and learning feedback and account module
	
	Backend:
	MK:
	  - Quiz development which includes:
	    - Timer
	    - Configurations
	    - Results
	  - To do:
	    - Transcript Module
	
	Eugene:
	  - User development
	  - Change in logic for multiple roles
	  - Change the codes to view the courses without logging in
	  - To do:
	    - SSL for chabot	

2	<u>Discuss change request made from client</u>
	
	Must change:
	  - Renaming of objects
	  - Navigation bar
	  - Courses
	  - Resources
	    - Training Calendar
	      - Just a simple file
	    - Useful Information
	      - Static text
	      - Articles
	    - Useful Links
		On timeline:
		
		FAQ and **Upcoming Courses module** change to *Content Module*
		- Useful information
		- Useful links
		- Contact us
		- About us
		- Upcoming courses

		- Static text
		- S/N, Description, Hyperlink
		- Reports
		- Support
		  - Account Setting
		  - Contact Us
		    - Name, department, number, email, remarks
		- Configuration	

		Suggestions (listed in priority order) made by CLIENT:
		1. Course type (elearn or classroom)
		2. Number of attempts allowed for the quiz
		3. THREE (3) options to display the quiz answers
		4. Highlights page
			Accept **Point (2)** Number of attempts allowed and the **Point (3)** Three options to display answer changes.
			
			Point (1) course type consideration:
			- Too time consuming
			- Consider using the existing e-learning platform.
			  - However, some details are not covered in e-learning platform. For instance, classroom venue is not included. One solution to this would be to display these information in the free-text course description
			- Hide "learning materials" and "quizzes" tab in the view more information page.
			  - Can be done by front end.
			- Adding more fields into the DB
			  - Do-able but takes a lot of time and impact a lot of time
			
			Final conclusion for Point (1):
			Do at Sprint 9! Together with all the other pre-stated items at Sprint 9
			
			Point (4) Highlights page:
			- Team to decide to make it manual
			- We will not be focusing on this function.

3	Server Instance SSL Issue for Chatbot		

	What's happening now: Test environment don't have SSL Cert. Website is hosted on AMK Server but the DataBase and Emma is hosted online - Azure. Because Emma can only be hosted on HTTPS, which requires a SSL cert.	Eugene to find out how to obtain SSL and to put into the AMK testing server.
4	<u>AOB:</u> NIL	

The meeting was adjourned at 3.00 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,
Low Wen Jun

Vetted and edited by,
Rafid Aziz