**Meeting Minutes**

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| **Date** | 04/02/13 |
| **Time** | 9.00am – 12.00pm |
| **Venue** | SIS GSR 3-1 |
| **Attendees** | Siew Lin  Lin Yukai  Ng Sing Lim  Chan Zi Jun  Melissa Tian Pei Shi |
| **Absentees** |  |
| **Minute Takers** | Zi Jun |

**Agenda**

1. User Testing
2. Things to ask Qiito

**Notes for Meeting**

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| --- | --- | --- | --- |
| S/N | Topic | Discussion Details | Actions By |
| 1 | User Testing | * Categories   + 1st time users   + UT 1 users   + Existing Qiito users * Feedback – Google Docs * Vetted through user testing documents   + User testing (1st time users – Thursday 1pm – 6pm)   + UT 1 users (Wednesday – Friday)   + Ask informally for maps navigation   + To convert draft testing documents to Google docs. * To send the Google docs link to An so that he can blast it to existing Qiito users. | Note to all |
| 2 | Things to ask Qiito | * Users click on places and add to travelogue. Existing places will have duplicates. What should be done? * Map icons * APIs for next iteration   + Discuss with An on flow of Photos   + Search   + Like/ Share   + Google analytics     - Navigation through app     - No. of views in page     - No. of new users     - No. of active users |  |

**To Be Done**

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| --- | --- | --- | --- |
| S/N | Description | Actions By | Deadline |
| 1 | Create Google docs for user testing documents | Zi Jun | 08/02/2013 |
| 2 | Continue with coding, improvements, debugging | All | 08/02/2013 |

Done By: Siew Lin

Vetted By: Melissa