



INTERNAL MEETING MINUTES

Iteration No.	2
Meeting No.	5
Date of Meeting: (Day Month Year)	01 November 2013
Time: (hh:mm to hh:mm)	16:30 to 19:00
Venue:	SIS SR 2.1
Meeting Chairperson	Tan Rui Jia Noelle

1. Meeting Agenda

- (a) Review Documentation Deliverables
- (b) Review Diagrams
- (c) Review Wiki Page
- (d) Acceptance Preparation

2. Attendance**Name [Absent/Present]**

Bie Ya Qing [Present]

Low Wen Guang [Present]

Sebastian Kiran Joy [Present]

Tan Guo Hao [Present]

Tan Rui Jia Noelle [Present]

Victor Lee Hong Zhi [Present]

3. Discussed Content**Topic**

- (a) Review Documentation Deliverables

- Project write-up: Reviewed and complete
- Use case specifications: To be reviewed by PM
- Test cases: Reviewed and complete for Iteration 2 testing
- Minutes for Iteration 0 and 1 formatted and ready for wiki upload
- Technologies Used
 - i. Mobile Application
 - 1. Android Studio 10.3.2
 - 2. Android SDK API Level 19
 - 3. Java JDK 1.7.0_40
 - ii. Web Application
 - 1. Development
 - a. Html5, CSS 3, javascript, JQuery-2.0.3, Twitter Bootstrap 3, animate-CSS, Google Map sAPI
 - 2. Libraries: Common file upload-1.3, hibernate commons annotations-4.0.2, hibernate core-4.2.2, hibernate jpa-2.0, mySQL connector java-5.1.26, Eclipse
 - 3. Deployment: Tomcat j-boss ews 2.0, mySQL 5.1, PHPmyAdmin 4.0, openshift

(b) Review Diagrams

- Use Case
 - i. Organisers
 - 1. Remove CRUD sign-up
 - 2. Separate lucky draw from create sign-up form
 - ii. Participants
 - 1. CRUD account instead of C only
 - 2. Remove 'download document'
 - 3. Remove 'view event gallery'
 - 4. Change 'documents' to 'resources'
- Mobile workflow
 - i. Replace 'event gallery view' to 'view direction to venue'
 - ii. 'shake to network view' change to 'shake to talk view'
 - iii. 'share contacts view' change to 'shake to network view'

- Architecture Diagram
 - i. OS change to browser picture instead
 - ii. Take out iPhone picture
- ER Diagram: Reviewed and complete
- Sequence Diagrams: Reviewed and complete

(c) Review Wiki Page

- a. Home Tab
 - i. 'Milestone' change to 'Milestones'
 - ii. 'Calendar of Events' change to 'Upcoming Events'
 - 1. Dates should be future looking
 - iii. 'Team' change to 'Internal' under minutes
 - iv. Delete 'Features' link at the bottom
- b. Team Tab
 - i. Change to 'About Us'
 - ii. Roles & Responsibilities: Either put 3 rows of 2, or redesign and standardise with Learning Outcomes
 - iii. Remove the borders and enlarge the description, put members names inside
 - iv. Update Learning Outcomes tab. Content in Dropbox.
 - v. Update project stakeholders information. Content in Dropbox
- c. Project Overview Tab
 - i. Project Description
 - 1. Content in Motivation is meant for Solutions.
 - 2. Motivation itself use visual representation
 - 3. Update priority circle
 - ii. Remove 'mobile platform' and 'web portal' tabs
 - iii. 'Competitor analysis' tab change to 'market analysis'
 - 1. Put survey results under market research sub heading
 - 2. Make the charts 3D. colour standardize to dark blue
 - 3. Questions to include
 - a. Participants: Demographics, What kind of events do you attend? Which of the following services do you think are useful? What are some issues

you encounter during an event. Users receptiveness to find and register for events via a mobile application. Are users aware of any events app?

4. Organisers: Useful services

iv. 'Project X-Factor' tab change to 'X-Factor'

d. Project Management

i. Remove 'project methodology' tab

ii. 'Risks' tab change to 'risk management'

iii. 'Bugs change to bugs metrics and shift to metrics tab, shouldn't be under risks

iv. Risks tab move to the end

v. Remove Learning Outcomes tabs (repeated from About Us tab)

e. Project Documentation

i. Diagrams

1. 'ER Diagrams' and 'Architecture Diagrams' change to singular, arrange diagrams in alphabetical order

ii. Add a new tab for 'use case design', include use case diagram and pdf link to download use case specifications

iii. Technologies tab

1. Visual representations of all logos as discussed above

iv. Minutes tab

1. Display by iteration, most recent ones on top

2. Arrange table columns by Number, Date, Meeting type (Supervisor, Internal or Mentor), Agenda (Pick 2 to 3 important points) and Download link

(e) Acceptance Preparation

a. Prototype Update

i. Mobile Application

1. Shake to Network not completed yet: Still learning the menu system

2. Estimated completion date: Delay till Saturday, 2359

ii. Web Application

1. Create account, create event, view event all completed

2. Currently doing minor changes in UI

iii. Flow of Demo for Acceptance



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1. Create user, create event, sign up, shake to register and shake to network
2. To ensure flow includes all completed functionalities

4. Next Meeting

Date of Meeting: (Day Month Year)	08 November 2013
Time: (hh:mm to hh:mm)	16:30 to 18:30
Venue:	Library Project Room 4.15

5. Pre-work/Preparation (documents/handouts to bring, reading material, etc.)

Description	Prepared by	Due Date
Review Use Case Specifications	Noelle	03 November 2013
Continue Wiki Update	Guo Hao	03 November 2013

Minutes Prepared By Low Wen Guang, Victor Lee Hong Zhi

Date 01 November 2013

Vetted and Edited By Tan Rui Jia Noelle

Date 01 November 2013