Supervisor Meeting 01

Date:	13 Oct 2015
Time:	2.00pm – 3.00pm
Venue:	SIS Level 5: Room 35
Attendees:	1. LYE Han Wei 2. Brenda KOH Siu Wei 3. MOK Yao Kun 4. Nicholas Vincent CHAN Wai Kit
Absent with apologies	1. Don TEO Yuan Cheng – Finance Consultation 2. Kee Kai – Mid-Terms
Agenda:	Review Project Proposal Review X-Factor Mentor and Resources

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No	Subject	Actions
	Project proposal	
1.	Prof Benjamin, suggested that: 1. It might be difficult to define what is "Authentic" local experience 2. Will need to conduct market survey from tour guide's point of view 3. Will need to find local tour agents for each sprint	PM to discuss these issues with the team and assign task accordingly on the next internal meeting

	Features	

2.	1. Itinerary builder
	    o Will be good to focused on our selected target market. (eg. Temple or water sports in bali,)
	    o Recommended that we can find botanic garden and approach their regular visitor to give local tours
	
	2. There are companies similar to us with functions such as tour grouping.
	    o Myrealtrip (https://www.myrealtrip.com/)
	    o Trippiece
		PM to discuss with the team on next internal meeting

	Resources	

3.	1. Server Hosting
	
	    a. **AWS**: Prof Chris might have resources for it.
	
	    b. Can approach IIE for 50k grant but need to register as a company
	
	    c. Can get grant from Spring Singapore.
	
	    d. IS480 can provide virtual machine as well.
	    (IS480 website: Administration → resources)
	
	2. Prototype: We should conduct user testing with real user
	
	3. Mentor – Prof Benjamin will stand in as mentor first.
		PM to follow up

	Others	
4.	**Timeline**: • Include **Deployment** of application before acceptance. • Followed by **Heuristic evaluation.** **Trello** can be used for project management **Payment** need to take note for deployment. Can exclude it. Suggest that for our application can be a **beta release** and made free for everyone to get more users. Once, there is a lot of users we can change to charge them per transaction.	PM to update iteration and timeline

The meeting was adjourned at 2.45pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Lye Han Wei

Vetted and edited by,

Mok Yao Kun (Xan)