

Date: 12/1/2016
Time: 1100 - 1230
Venue: SIS GSR 2-3

Attendees: Gauri
 Sin Xin Yee
 Tay Guang Wen
 Yap Wei Heng
 Lim Xin Yi

Agenda: 1. Follow-up from Client Meeting
 2. What is to be done next

	Task/ Description	Person-in-charge	Due Date
1	<p><u>Updates So Far:</u></p> <p>Admin Module:</p> <ul style="list-style-type: none"> Once the activity has been approved/rejected, it will automatically refresh. Image validation is done and issue has been resolved. News display is up, but layout wise it is not ready. <p>Social Media Module:</p> <ul style="list-style-type: none"> Hashtag search has yet to be shifted to the admin side. Wilson has approved of the layout that we have showed him and we will be working on how to recreate that. <p>Pledge Module:</p> <ul style="list-style-type: none"> It should be a pop-up instead of a page as there would not be much things that can be included in the page. <p>Newsfeed:</p> <ul style="list-style-type: none"> It will be difficult for us to do it similar to Facebook. Instead, we will probably be displaying it in a list style. <p>Web Clean Up:</p> <ul style="list-style-type: none"> Once functionalities has been done, Guang Wen will be working on the aesthetics. <p>Points:</p> <ul style="list-style-type: none"> We will be displaying the user's points somewhere else, instead of only when they click on Redeem Rewards <p>Soft Launch:</p> <ul style="list-style-type: none"> We will need to confirm a date with him for the soft launch. Perhaps earliest would be in February, before our Mid Terms, 	ALL	

The meeting was adjourned at 1330 hrs. These minutes will be circulated and adopted if there are no amendments reported in the next 24 hours.

Prepared by,
Lim Xin Yi

Vetted and edited by,
Tay Guang Wen