Internal Meeting Minutes #31

Meeting Date	24 November 2016
Meeting Time	1800-1900
Mode	Physical
Internal?	Yes
Members Present	All members are present
Agenda	1. Recap how the meeting with supervisor, Prof. Chris Boesch went 2. Ideas on how to deliver the final presentation 3. Discuss on the final list of bugs needing to be fixed
Meeting Minutes	• Discussed about what supervisor mentioned that needs to be highlighted prominently during the final presentation • Allocated Wei Jie to brainstorm on how we can begin the presentation proper to deliver a memorable presentation • Allocate issues on Gitlab and to respective members to resolve bugs • Decide on the next best time to meet and rehearse – 28th November 2016
Upcoming To Dos	• Resolve all bugs left on StockBook • Presentation slides and handouts • Rehearse for final presentation

The meeting was adjourned at 7pm. These minutes will be circulated and adopted if there are no amendments in the next day.

Prepared by,
Eustace Zheng

Vetted and edited by,
Tay Jing Ying