Date:	15/11/2017 (Wednesday)
Time:	1.15pm - 2.00pm
Venue:	Prof Office Level 5
Attendees:	Team PlusMinus: Low Wen Jun (Belynda) Rafid Aziz Tan Ming Kwang Gwee Wei Ling Mario Yeremia Ngawing Eugene Tan Wei Hong Supervisor: Paul Griffin
Agenda:	- Clarification of Questions

	To-Do	**Assignment**	**Due Date**
1	-		

	Things Discussed	**Conclusion**

1	Update:
	- Handover today at AMKTHKH
	Finals:
	- Demo focus on what's new
	     - ANALYTICS
	- Story line
	     - Go ask chatbot
	     - Then chatbot recommends you a course
	- Show integration of the portal!*
	- AI Chatbot
	     - How easy to use this?
	     - Have a link to bring them to LUIS
	        - Useful Links page
	- Change mode of testing to
	     - "On site"
	     - Functionality test or usability test
	     - How many of each	

2	- Write down 1 to 5 is the rating - It all got better in each UT! When it gets couple of hundred of people, it does struggle/slow down but it is still performing quite well on average of 3.32 seconds à heavy loaded - Make a note between the actual and planned timeline what is added/taken out	
3	Completed load testing with 300 users - 3.32 seconds of average response time	

The meeting was adjourned at 2.00pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,
Low Wen Jun

Vetted and edited by,
Rafid Aziz