

AGENDA OF MEETING

| Meeting Title | Combined Team Minutes |
|-------------------|---|
| Date | 12-07-2012 |
| Start Time | 1900 |
| End Time | 2100 |
| Called By | Suriyanti |
| Venue | SOB GSR 2-4 |
| Attendees | Yosin, Jek Bao, Suriyanti, Glorya, & Minh |
| Objective | Update each other + job assignment |

PREPARATION FOR MEETING:

| Please Read: | Please Bring: |
|--------------|---------------|
| - | - |

ACTION ITEMS FROM PREVIOUS MEETING:

| No | Action Item | PIC | Comment | Due Date | Status |
|----|-------------|-----|---------|----------|--------|
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AGENDA TOPIC:

| No | Agenda Topic | PIC | Due Date |
|----------|-------------------------------------|-----------|------------|
| 1 | Align understanding with whole team | Suriyanti | 12-07-2012 |
| 2 | Assign job to all members | Suriyanti | 12-07-2012 |
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MINUTES OF MEETING

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|---------------|---|
| Meeting Title | Team Meeting |
| Date | 12-07-2012 |
| Start Time | 1930 |
| End Time | 2300 |
| Venue | SOB GSR 2-4 |
| Invitee List | Yosin, Jek Bao, Suriyanti, Glorya, & Minh |
| In Attendance | Yosin, Jek Bao, Suriyanti, Glorya, & Minh |
| Absent | - |

DECISIONS:

| No | Subject | Decision |
|----|------------------------------|---|
| 1 | Manage Airline Requirement | - To be done: validations for table |
| 2 | Discuss Scheduling Algorithm | - Only check for clashing flight for counter requirement - Refer to scheduling algo.xlsx under modeling folder |
| | | |

ACTION ITEMS:

| No | Action Item | PIC | Comment | Due Date | Status |
|----|---|------------------|---------|------------|--------|
| 1 | Test case for scheduling algo | Yosin | | 20/07/2012 | |
| 2 | Code scheduling algo | Minh, Glorya, JB | | 20/07/2012 | |
| 3 | Manage airline requirement validation for table | Suri | | 20/07/2012 | |
| 4 | Testing Manage airline req | Glorya | | 20/07/2012 | |
| 5 | Test case for manage airline req | Suri | | 20/07/2012 | |

CARRY-OVER ITEMS FOR NEXT MEETING:

| No | Subject | Description |
|----|---------|-------------|
| | | |

NOTES:

Prepared by,

Yosin

Vetted and edited by,