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| Meeting with Sponsor Dr Kam Tin Seong |
| Minutes | 6 April 2011 | 1545hrs | SIS Meeting Room 4.4 |
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| Meeting called by | Tan Ying Da |
| Type of meeting | Sponsor Meeting |
| Facilitator | Tan Ying Da |
| Note taker | Marcus Yap |
| Timekeeper | Marcus Yap |
| Attendees | Dr Kam Tin Seong, Isaac Lim, Ng Wei Quan, Tan Ying Da, Marcus Yap, Sim Sing Hong |
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| Final Deployment and Presentation Update |
| Discussion | 1. System Update and Presentation Update |
| * View data tab contains bug
	+ Click on 100, then >>
* Adjust bullet chart to be smaller to allow 10 records to be shown only
* Treemap section
	+ Bottom info panel
		- Include the number of stores in the division
	+ Show the aggregation of the stores in the list
* Dashboard change to interactive graphs
	+ Auto close the map when the dashboard is clicked, this applies to the info panel and control chart as well
	+ KPI change to control chart
	+ Link elastic search together with interactive chart
	+ Include hypothetical data to massage the function
	+ KPI, remove the trend line
* Include filtering for those outlets that fail
	+ Display them out
* Product check list (monthly)
	+ Promotion-list (self-check photo)
		- Sorted by date (day/month)
* Zoom upon selecting on the marker icon because it’s currently too cramp
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| Conclusions | Reflect on the improvements provided |
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| Observers | Isaac, Wei Quan, Marcus, Sing Hong |
| Resource persons | - |
| Special notes | End Time: 1630hrs |