



INTERNAL MEETING MINUTES

Iteration No.	7
Meeting No.	3
Date of Meeting: (Day Month Year)	15 February 2014
Time: (hh:mm to hh:mm)	14:30 to 16:30
Venue:	SIS GSR 2.5
Meeting Chairperson	Tan Rui Jia Noelle

1. Meeting Agenda

- (a) Progress Update
- (b) Deliverables from Supervisor Meeting
- (c) Recap: Meeting with Jennifer
- (d) AOB

2. Attendance**Name [Absent/Present]**

Bie Ya Qing [Present]

Low Wen Guang [Present]

Sebastian Kiran Joy [Present]

Tan Guo Hao [Present]

Tan Rui Jia Noelle [Present]

Victor Lee Hong Zhi [Present]

3. Discussed Content**Topic**

- (a) Progress Update



- a. Possible delay of iteration due to iOS version shift [6 to 7]
- b. Core functions will not be ported over by midterms
- c. Heuristics Testing to be shifted after midterms as well

(b) Deliverables from Supervisor Meeting

- a. Load Test
 - i. 5 web tests by different users
 - ii. Test 9 functionalities from account creation to viewing analytics
- b. Possible Complexities
 - i. Filter based on categories to generate graphs for Advanced Analytics (Level 1)
 - ii. Lucky Draw Randomisation (Level 1-2)
 - iii. Calculation of number of connections (Level 2)
 - iv. Manipulation of event details to find out the sign-up rates and trends from event creation to event start (Level 2)
 - v. Location Map external API bug solved (Level 2-3)
 - vi. Giant hash map that stores the shakes (Level 3)
- c. Wiki
 - i. UT Page, architecture diagram, technologies diagram, ER diagram, priority circle, project schedule overview, project schedule, hi-fi prototypes for web and android apps

(c) Recap: Meeting with Jennifer

- a. Refer to googledocs questions: One person one comment for Victor's benefit
 - i. Knowledge of industry is fulfilling, sensitive to change. Interested in our shake function, but sees it as a value add to an existing event management process.
- b. Current pie of event goers may not be accepting to new technologies but the shake will work among the young
 - i. Validation point: We're going for students first
- c. Provided insights to current functionalities and what might be lacking
 - i. Capacity for event venue**

(d) AOB



- a. Supervisor Meeting: Tuesday, 7pm @ SOB GSR 2.8
- b. Noelle will be having lesson –Victor will be chairing
- c. Possible Agenda
 - i. Confirm Complexities
 - ii. Ask if Advanced Analytics can be shifted to a core function within priority circle
 - iii. Ask if Risk metrics need to be presented. If so, how?
 - iv. Confirm Prof's attendance for Midterms
 - v. Minute takers: Wen Guang, Guo Hao

4. Next Meeting	
Date of Meeting: (Day Month Year)	18 February 2014
Time: (hh:mm to hh:mm)	16:00 to 18:00
Venue:	SOB GSR 2.8



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5. Pre-work/Preparation (documents/handouts to bring, reading material, etc.)		
Description	Prepared by	Due Date
UT Page	Wen Guang	18 February 2014
Architecture Diagram	Yaqing	18 February 2014
Technologies Diagram	Yaqing, Kiran	18 February 2014
ER Diagram	Yaqing	18 February 2014
Use Case Diagrams	Guo Hao	18 February 2014
Priority Circle and Project Schedule Overview	Noelle	18 February 2014
Hi-fi Prototype for Web App	Guo Hao	18 February 2014
Hi-fi Prototype for Android App	Victor	18 February 2014
Demo Scenario	Victor	18 February 2014
Midterm slides	Noelle	18 February 2014

Minutes Prepared By Low Wen Guang, Victor Lee Hong Zhi

Date 15 February 2014

Vetted and Edited By Tan Rui Jia Noelle

Date 15 February 2014