

TEAM ELEMENT  
SUPERVISOR MEETING 06 MINUTES, 14 January 2015

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| Date      | 14 January 2015  |
| Time      | 1400   |
| Venue     | SIS office 5018  |
| Attendees | 1) Cassandra Thai Jia Ying<br>2) Matthew Yee<br>3) Nguyen Nhat Minh<br>4) Stella Wong Hui Min<br>5) Prof Xiong Jie |
| Agenda    | 1) Updates on the project<br>2) X-factor   |

## Updates on the project

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- Our UT will be held next week, on the 29<sup>th</sup> of January
- Live deployment on the 10<sup>th</sup> of Feb
- Prof agreed that our plan was okay so far but we have to buck up, as we are slower than his other teams.
- Prof also advised our PM to increase the duration of the iteration when there are more difficult modules

## X-factor

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- During mid-terms, Prof Gan wanted us to switch our sponsor and thus our current X-factor is pertaining to Cereal Tech
- Sterling does not have that many courses and pupils as of yet thus prof told us to consult Prof Gan about this matter

The meeting was adjourned at 1445. These minutes will be circulated and adopted if there are no amendments reported in the next 3 days.

Prepared by:

Stella Wong Hui Min

Vetted and Edited by:

Cassandra Thai Jia Ying