

PRIME FACTOR TEAM PROGRESS REPORT 5

Sprint 5: 21 August – 4 September

Tasks for Sprint 6 (5 September – 18 September):

S/N	Tasks
1	Development <ol style="list-style-type: none"> 1. Apply Leave/MC 2. View Leave Status 3. Edit Leave Application 4. Approve Leave 5. Reject Leave
2	Planning For Philippines Deployment <ol style="list-style-type: none"> 1. Prepare snapshot of Linux OS 2. Prepare user test documentations
3	Preparation for Hardware Components: <ol style="list-style-type: none"> 1. Do documentation on hardware connectivity

Quick Overview of Progress

Sprint	Tasks	Comments	Completion (%)	Status
5	Send Notification to MD on Critical Status		90	Pending Sonny's Feedback
5	View Notification on Home Page		90	
5	Add New Employee		100	
5	View List of Employees		100	
5	Edit Employee Details		100	
5	Delete Employee		90	
6	Apply Leave/MC		Upcoming	
6	View Leave Status		Upcoming	
6	Edit Leave Application		Upcoming	
6	Approve Leave		Upcoming	
6	Reject Leave		Upcoming	

Review of Progress

S/N	Issue	Task Affected	Impact	Raised By	Follow Up Actions
1	Ting Yu will be away to Korea 10 Sep to 17 Sep	Programming Development	Medium	Ting Yu	<ol style="list-style-type: none"> 1. Main development will be done by 10 Sep 2. Derrick will lead the Functional Testing and Debugging

Hi Prof,

Thank you for providing us your advice so far. For this upcoming sprint, we will be focusing on planning the Philippines onsite trip. We will meet with Sonny on Monday 9 September to discuss the arrangements. We hope that this trip could provide us information about the technical configuration for the hardware (CCTV & Biometric systems) installed at Philippines office and the business operations there.

Apart from this, we are pleased that our development work has been quite smooth so far.