

AGENDA OF MEETING

Meeting Title	Combined Team Minutes
Date	25-08-2012
Start Time	1500
End Time	1900
Called By	Suriyanti
Venue	SOE GSR 4-6
Attendees	Yosin, Glorya, Suriyanti
Objective	Allocate task after supervisor meeting

PREPARATION FOR MEETING:

Please Read:	Please Bring:
-	-

ACTION ITEMS FROM PREVIOUS MEETING:

No	Action Item	PIC	Comment	Due Date	Status
1	Counter Departure Change the aircraft type to narrow and wide Change code	Yosin Suriyanti		27/08/12	In Progress
2	System Cost	Yosin		27/08/12	In Progress
3	AlgoCost	Glorya		27/08/12	In Progress
4	Scheduling	Yosin Minh		27/08/12	In Progress
5	Gantt chart	Jek Bao		27/08/12	In Progress
6	Tool tip	Minh		27/08/12	In Progress

AGENDA TOPIC:

No	Agenda Topic	PIC	Due Date
1			
2			
3			
4			
5			
6			
7			

MINUTES OF MEETING

Meeting Title	Team Meeting
Date	25-08-2012
Start Time	1500
End Time	1900
Venue	SOE GSR 4-6
Invitee List	Yosin, Glorya, & Suriyanti
In Attendance	Yosin, Glorya, & Suriyanti
Absent	-

DECISIONS:

No	Subject	Decision
1		
2		

ACTION ITEMS:

No	Action Item	PIC	Comment	Due Date	Status
1	Bootstrap Staff Roster	Minh		27/08/12	DONE
2	Counter Departure Change the aircraft type to narrow and wide Change code	Yosin Suriyanti	From minutes 20120824	27/08/12	DONE
3	System Cost	Yosin	From minutes 20120824	27/08/12	DONE
4	AlgoCost	Glorya	From minutes 20120824	27/08/12	DONE
5	Scheduling	Yosin Minh	From minutes 20120824	27/08/12	
6	Gantt chart	Jek Bao	From minutes 20120824	27/08/12	DONE
7	1. Tool tip 2. Shrink the size of UI	Minh	From minutes 20120824	27/08/12	DONE
8	1. Revise timeline format 2. Prepare slides for midterm presentation 3. Delete *bootstrap successful if unnecessary 4. Retain last user input when client accidentally click all day and unclick? 5. Gate Arrival can have 0 CSO	Suriyanti		27/08/12	DONE
9	-Add column ST and ET for Staff Deployment Flight table	Yosin		27/08/12	DONE
10	Prepare 2 types of visualizations: 1. Based on staff (staff roster time vs staff actually working time) 2. Based on flight (have flight ID, flight time, and staff assigned for the task)	Jek Bao		01/09/12	

CARRY-OVER ITEMS FOR NEXT MEETING:

No	Subject	Description

NOTES:

Prepared by,

Suriyanti

Vetted and edited by,

Yosin