



**TEAM VULCAN**  
**SPONSOR MEETING 1**

<b>Date:</b>	10 <sup>th</sup> April 2015
<b>Time:</b>	12 pm
<b>Venue:</b>	SMU, School of Economics Level 4
<b>Attendees:</b>	Benjamin Chia, Yeo Cheng Fu, Heng Kok Chin, Low Wei Ting, Gareth Ng, Prof William Tov
<b>Absentees:</b>	Chan Jing Vin, Prof Jochen Reb

**Agenda:**

- Project Introduction & Preliminary Requirement Gathering

**Discussion:**

Project Introduction & Preliminary Requirement Gathering

- There's an existing web application, but this mobile application will be a standalone
- Ideally on Android
- Consist of introductory survey (optional) on mood, user will rate themselves before and after every session or the entire programme
- Audio podcast of maximum 10 minutes for each session
- Able to log data on when the session was started, paused, completed
- Mandatory session, 1 then 2, then 3, etc. It's like an unlock feature after each session is completed.
- The programme consist of 10-day worth of sessions, but need not to be completed within 10 days.
- Requires user to have an account, but data collection will be anonymous
- Offline support, questions and audio podcast is stored locally, completed survey will be submitted to server when phone is connected to internet.
- Submission format should be in .CSV
- Shows certain progress or results to end user at the end of every session or entire programme
- Allow user to share progress on social media
- Allow user to schedule his/her next meditate session

The meeting was adjourned at 1 pm. Next meeting will be via as sponsor will be overseas.  
These minutes will be circulated and adopted if there are no amendments reported in the next three days.

**Prepared by:** Yeo Cheng Fu

**Vetted by:** Low Wei Ting