**Supervisor Meeting 6**

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| **Date:** | 29th September 2017, Friday |
| **Time:** | 4.30pm  |
| **Location:** | Professor Steven Hoi’s Office @ SIS Level 4 Room 4052 |

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| **Attendees:** | Rachel WongJeremy TayLiaw Wee KiatManfred LohTan Si YingLim Li Ting |

**Agenda:**

1. Update on our process

The meeting was adjourned at 5.00pm. This minutes will be uploaded to IS480 Wiki page, and adopted if there are no amendments reported in the next three days.

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| Time | Item | Action |
| 4.30PM | 1. For technical complexity, show some codes that help to explain your point (not a must have)
2. X-Factor: Prof asked how we can ensure this X-Factor
3. Website, go live earlier, by next week
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Prepared by,

Lim Li Ting

Vetted by,

Tan Si Ying