

Date: 2 December 2017

Time: 3pm

Venue: SMU School of Law

Attendees: Gerald Tan
Bertran Queck
Yeo Yi Xiang
Jamie Chew
Toh Yi An

Agenda:

1. Discussion on next meeting with sponsor
2. Member's schedule for December
3. Recap on Acceptance remarks and suggestions on improvements for future iterations
4. Work allocation for every team member

The meeting was adjourned at 5pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,
Jamie