

CHOCOLICIOUS CLIENT MEETING MINUTES #6

Date: 28th October 2014
Time: 1 pm
Venue: Online

Attendees: Chocolicious
 Balakrishnan Jagadesh (SMUSA)

Apologies: NIL

Agenda:

1. Addition of functions
2. Setting up of meetings
3. Discussion

	Notes/Tasks	Actor	Due Date
1	<p>Addition of functions</p> <p>Users will now be able to attach a supporting document when submitting a deposit.</p> <p>To email eLearn for help on single sign-in</p> <p>To confirm contribution rate method for allocation of funds</p>	<p>Bala</p> <p>Ellora</p> <p>Ser Kiat</p>	
2	<p>Setting up of meetings</p> <p>Scheduled teaching session for incoming SMUSA secretaries on 7th November 2012, 1600 – 1630.</p>	-	-
3	<p>Discussion</p> <p>Current available details for maintenance scheme:</p> <ul style="list-style-type: none"> • \$500 per month • Up to \$2000 for future development <p>Contract to include:</p> <ul style="list-style-type: none"> • Bug fixes • Minor business rule changes • Funds to come from SMUSA's budget • Might require for Chocolicious to register a company 		

	Further details to be confirmed	Bala	
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The meeting was adjourned at 1.30 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Phang Ming Min

Vetted and edited by,

Terence Chu