

TEAM R&I

Client Meeting Agenda

Meeting/Project Name:	2018T2 R&I		
Date of Meeting (DD/MM/YYYY):	11/01/2019	Time:	16:00 – 17:30
Meeting Facilitator:	Liting	Location:	SIS GSR 2-3

1. Meeting Objective

1. Timeline update
2. User Testing
3. Permission to access/Doubts to clear

2. Attendees

Name	Attendance	Remarks
Chow Li Ting	Present	-
Teng Shu Yan Rachel	Present	-
Thevakumaren S/O Morgaya	Present	-
Raghav Gowri Sankar	Present	-
Mok Hao Ze Benjamin	Present	-
T S Kautham	Present	-

3. Pre-work/Preparation (Documents/Handout to bring, reading materials, etc)

Description	Prepared By:
Finish up Accounts mods and prepare for UT	Everyone

4. Agenda and Notes, Decision, Issues

Topic	Owner
<u>Timeline update</u> <u>Summary of Discussion:</u> <ol style="list-style-type: none">1. By acceptance, modules to complete<ol style="list-style-type: none">a. Authentication Moduleb. Dual Currency Modulec. Fund Transfer Moduled. Bill Payment Modulee. Accounts Module	Liting
<u>User Testing</u> <u>Summary of Discussion:</u> <ul style="list-style-type: none">- Refer to UT_2.docx	Raghav, Rachel
<u>Permission to access/Doubts to clear</u> <u>Summary of Discussion:</u> <ol style="list-style-type: none">1. Access to database in local host	Liting

<p>Link: http://smu.tbankonline.com:81 User: SMUBank Password: SMUSIS</p> <ol style="list-style-type: none"> 2. Deposit term for DCD accounts <ol style="list-style-type: none"> a. In months 3. Questions on Fund Transfer and Bill Payment <ol style="list-style-type: none"> a. Difference between manage payee and beneficiary management <ol style="list-style-type: none"> i. It is the same [need remove from scope] b. What is ad-hoc instructions under Fund Transfer Module? <ol style="list-style-type: none"> i. one-time transfer, no need to add beneficiary management c. What is follow up notification under Bill Payment Module? <ol style="list-style-type: none"> i. For automated (non-adhoc) transfer, follow up notification is sent to the user (regardless successful or not) 4. Deployment after each module or before milestone <ol style="list-style-type: none"> a. Before milestone 	
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5. Action Item		
Action	Owner	Due Date
Interest Rate Research	Kautham	14 th Jan
API gateway and navigation bar for open and closed dcd	Rachel	15 th Jan
Fix DCD after UT	Rachel	15 th Jan
Fix Accounts after UT	Raghav	15 th Jan
Change of Scope (Need go through change management)	Liting	18 th Jan
User Testing Result on Wiki	Liting	18 th Jan
Organise code for customer state management	Theva	15 th Jan

6. Next Meeting (if applicable)	
Date (DD/MM/YYYY):	18 th Jan 2019
Time	1730 - 1900
Location	SIS GSR 2-3
Objective	Updates to client and changes after UT