Date:	25/08/2017 (Friday)
Time:	1.00pm - 3.00pm
Venue:	SIS GSR 2-1
Attendees:	Low Wen Jun (Belynda) Mario Yeremia Ngawing Gwee Wei Ling Rafid Aziz Tan Ming Kwang Eugene Tan Wei Hong
Agenda:	- Update everyone about their progress - End sprint & Next Sprint - AAR of Acceptance Milestones - Discuss on Midterms Preparations & UT2 - AOB

	To-Do	Assignment	Due Date
1	Email Frank for Meeting on Wednesday 30th August Request for UT at mid of sprint 9	Belynda	27 Aug

	Things Discussed	Conclusion
1	Progress Update from everyone **Project Management:** 1. Updated Wiki + helping out backend with training bot + helping out front end with UI 2. DD/MM/YYYY task assignment 3. Closure of Sprint 4. Discuss that end of sprint Azure is updated, and to be deployed to AMK server before midterm to meet x factor 5. Will make changes to the slides for midterm **QA:** - Create test case	**PM:** 1. - 2. DD/MM/YYYY to be assigned to Eugene 3. As discussed in the next point 4. Changed to having 2 instance of AMK. One instance to be updated at a sprint basis and another instance to be updated when nearing milestones/to be deployed to users 5. To send to the team once finalised. **QA:**

	- Training AI Bot	20 Intents with 10 Utterances each.
	Frontend: **Gwee:** - Completed create Quiz UI - Completed Account Module UI **Mario:** - Validation in progress	**Mario:** Validation for Course, Quiz, Account Settings
	Backend: **MK**: - Completed create Quiz backend code	**MK:** - To Integrate quiz backend and UI together - To do: Edit Quiz and Inactivate Quiz
	Eugene: 1. Finished login validation for view module 2. Completed code for account module	**Eugene:** 1. Don't have to login to view course. Only when you want to download materials and view quiz. 2. Left with validation. Have yet to include correct redirect page/pop up modal to confirm saved changes.

2	End sprint & Next Sprint
	End Sprint:
	- Impossible to include timer into Start Quiz.
	   - Push to next sprint
	Next sprint:
	- User Module will require a change in database
	   - Assigning of roles
	   - Changing of DB Schema
	- Marking of quiz and display results and also setting timer for the quiz	

3	AAR of Acceptance Milestones - To make changes to wiki according to Prof Ben's suggestion	
4	Discuss on Midterms Preparations &	

	UT2
	Suitable team timeslot:
	9 Oct Monday 4pm.
	
	<mark>BEFORE midterms:</mark>
	- Roll out the portal to AMK to hit x-factor
	   - Courses
	   - Quiz
	   - Emma
	
	<mark>UT2:</mark>
	- End of Sprint 9 (Approx 23 Sept)
	   - 2-3 weeks before Midterms
	   - 1-2 week after completing Quiz Module (as buffer)
		Suitable team timeslot:
		9 Oct Monday 4pm.	

4	AOB:
	Changing the way we display Courses in Portal
	- Display in Images >>
	   - Need to store the image somewhere but is tedious to change schema
	- Display in words >>
	   - Too wordy
	
	Questions to ask Frank on the client meeting held on 30th Aug:
	- What information should be at home page?
	- What icon does he want?
	- OJT/ Sharing Thru Experiences
	- Are we still showing TRF?
	- Please give us the Logo and Name of Chatbot to be updated in the portal.
	- You mentioned in the feedback
		Images:
		
		5 Strategies To Win With People
		
		Before Funding: $580
		
		Words:
		
		Financing a Flat Purchase
		
		Financial prudence and planning are key when buying a home. Learn about the main considerations to note and how to budget for your flat.
		
		Find out more	

		form that the "look and feel" of the portal could be refined. Can you please elaborate on what you mean and give us concrete examples for us to follow. - If have multiple quizzes, then you will need to finish all quizzes before being able to obtain all learning hours	

The meeting was adjourned at 3.00 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,
Low Wen Jun

Vetted and edited by,
Rafid Aziz