

CHOCOLICIOUS MEETING MINUTES #7

Date: 19 August 2014
Time: 8pm
Venue: SOA GSR2-1

Attendees: Terence, Trecia, Jinq-Yi, Ming Min & Zhen Jie

Apologies: Nil

Agenda:

1. Project rescheduling
2. Project progress
3. Any other business

	Note/ Task	Actor	Due Date
1	“Schedule & Requirement V2.xlsx” in dropbox is amended. Update wiki’s schedule accordingly.	Zhen Jie	
2	Do user testing and update test cases document in dropbox.	Trecia, ZJ, MM, Jinq	
3	Plan and come out with a precise user system testing documentation.	Trecia	4-Sept-2014
4	Task assigned for coding is planed, members has to check and start doing work. Check Asana / “Schedule & Requirement V2.xlsx” in dropbox.	All	4-Sept-2014

The meeting was adjourned at 6pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,
Jinq-Yi

Vetted and edited by,