

## Supervisor Meeting Minutes #7

Meeting Date	23 November 2016
Meeting Time	1615-1645
Mode	Physical
Internal?	No, with supervisor
Members Present	All members
Agenda	<ol style="list-style-type: none"> <li>1. Discuss with our supervisor about our final presentation</li> <li>2. Update our supervisor that the project has been completed, and our project status now</li> </ol>
Meeting Minutes	<ul style="list-style-type: none"> <li>• Show all insights clearly</li> <li>• Show what happened to our project throughout the whole year i.e. features dropped, re-negotiation with client etc.</li> <li>• For users, compare number of SIS students vs. other people</li> <li>• Show a bit of code → “this works but we decided it’s not good enough so we...”</li> <li>• Let data talk more, opinions talk less</li> <li>• What do people know now that they didn’t know if not for our application?</li> <li>• What did we learn about financial/investment or about ourselves?</li> <li>• Did our users come across an application like ours?</li> </ul>
Upcoming To Dos	<ul style="list-style-type: none"> <li>• Finalize documentations for our client</li> <li>• Prepare for final presentation</li> </ul>

The meeting was adjourned at 4.45pm. These minutes will be circulated and adopted if there are no amendments in the next day.

Prepared by,  
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