Date:	01/08/2017 (Tuesday)
Time:	9.30pm - 10.30pm
Venue:	SIS GSR 2-5
Attendees:	Low Wen Jun (Belynda) Mario Yeremia Ngawing Gwee Wei Ling Rafid Aziz Tan Ming Kwang
Agenda:	- Update everyone about their progress - Upcoming UT and Acceptance - AOB

	To-Do	Assignment	Due Date
1	To add Rich text to all other CMS related items Course description should cater for Rich Text	Wei Ling	13 Aug 2017
2	Pre-requisite for courses Emma Feedback collected should have Email Function	Ming Kwang	13 Aug 2017
3	Add Email function - add into current Sprint 6 Prepare UT cases Prepare Acceptance Break Emma Module into - CRUD Answers, Initialization message, Help, Emma feedback, Set Instructions, Email (new!) Account Module - allow superuser to assign roles	Belynda	13 Aug 2017

4	**Update DataBase:**
	Roles table:
	   1. Superuser
	   2. Course creator
	   3. etc
	Testimonial Table:
	   1. Quote
	   2. Staff name
	Course Category Table:
	   1. Course Category Name
	   2. Course Category ID
	Announcement Table:
	   1. Category
		Eugene	13 Aug 2017

	a. Highlights b. Events 2. Etc Elearn Materials: 1. Multiple modules within a course 2. Multiple materials within a module		

	Things Discussed	**Conclusion**
1	Progress Update from everyone **Project Management:** - Change timeline accordingly - Upload burndown **QA:** - Created Bug sheet and Sprint 6 Test Cases **Frontend:** **Gwee:** - Improved Edit Answers page UX. - Added in Rich text to Emma's Instructions - To add Rich text to all other CMS related items **Mario:** - Prepared code for validation - Course page validation **Backend:** - Integrated add answers page to front end. - Emma feedback should have an email function	
2	Upcoming UT and Acceptance 10 Aug is UT - 4 Users - 1.30 pm at AMKTHK hospital - Sequence:	

	- Demo - Whitebox and Blackbox testing - Free time to do their own testing - Feedback form to gather their consensus - Ask users to assign the bugs with bug score - Create a google sheet to key in their issues found and how critical they find it to be - Collect feedback from users - Debrief - Let them know what will happen in next UT. Closure. 18 Aug is Acceptance 6pm at SMU SIS SR 2-1	
3	AOB:	

The meeting was adjourned at 10.30 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,
Low Wen Jun

Vetted and edited by,
Rafid Aziz