

SUPERVISOR MEETING MINUTES#6

Date: 12 Sept 2014
Time: 12:30 pm
Venue: SIS GSR 3-6

Attendees: Trecia, Zhen Jie, Terence, Ming Min & Jinq-Yi

Apologies: Nil

Agenda:

1. Demo of functionalities
2. User Testing
3. Vendor Recommendation
4. Any other business

	Notes/tasks	Actor	Due Date
1.	<ul style="list-style-type: none"> • Need to come up with better name for the categories • State that it is not part of SMUSA requirements • Show the amount of money that is consumed and balance for each club 	All	15/09/2014
2.	<ul style="list-style-type: none"> • Consolidate UAT1 and run t-test • Compare it with the upcoming UAT2 	All	16/09/2014
3.	<ul style="list-style-type: none"> • Come out with list of categories and ranking for specific people to make recommendation • Design an algorithm and state that as part of x-factor during mid-term 	All	16/09/2014
4.	<ul style="list-style-type: none"> • Mid-term presentation: <ul style="list-style-type: none"> ○ Need to show supervisor our slides before actual ○ Need to state our team unique features of this project compared to previous 2 teams 	All	26/09/2014

The meeting was adjourned at 01:45 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,
Trecia Koh

Vetted and edited by,
Jinq-Yi Lee