

Date: 23/11/2015
Time: 1200 - 1330
Venue: SOB GSR 3-26

Attendees: Gauri
 Sin Xin Yee
 Tay Guang Wen
 Yap Wei Heng
 Lim Xin Yi

Agenda: 1. Updates on current progress
 2. What is to be done next

	Task/ Description	Person-in-charge	Due Date
1	<p><u>Updates So Far:</u></p> <p>Admin Module:</p> <ul style="list-style-type: none"> • Admin is now able to update Rewards, but the image will be refreshed and it will have to be re-uploaded again. • Once the activity has been approved/rejected, it will automatically refresh. • Image validation is done but with issues as mentioned above. • News is being added into the database and now we will be working on New Display. <p>Social Media Module:</p> <ul style="list-style-type: none"> • Hashtag search has yet to be shifted to the admin side. • Found an example of how the Social Media layout can look like and we can ask Wilson at the next client meeting for his opinion. <p>Calendar Module:</p> <ul style="list-style-type: none"> • Building a customized calendar is going to be difficult and we might consider finding an alternative way to do it. <p>Account Module:</p> <ul style="list-style-type: none"> • Twitter has yet to get back to us about the retrieval of other information from the users. • Wei Heng is to follow up with them again. <p>Reward Redemption Module:</p> <ul style="list-style-type: none"> • User redemption history has yet to be completed. • User side will be able to see quantity of rewards left. • Admin can now see the rewards that have been redeemed and approve them. <p>Eco Action:</p>	ALL	

	<ul style="list-style-type: none">• Actions History page has been created, and users can now see their past action history.		
2	We will be meeting Wilson on 11/1 at 12 pm.	ALL	

The meeting was adjourned at 1330 hrs. These minutes will be circulated and adopted if there are no amendments reported in the next 24 hours.

Prepared by,
Gauri Bhatnagar

Vetted and edited by,
Tay Guang Wen