

TEAM R&I

Client Meeting Agenda

Meeting/Project Name:	2018T2 R&I		
Date of Meeting (DD/MM/YYYY):	02/11/2018	Time:	15:30 – 16:30
Meeting Facilitator:	Liting	Location:	SIS GSR 3-4

1. Meeting Objective

1. Go through architecture and use case with client
2. Update front end process

2. Attendees

Name	Attendance	Remarks
Chow Li Ting	Present	-
Teng Shu Yan Rachel	Present	-
Thevakumaren S/O Morgaya	Present	-
Raghav Gowri Sankar	Present	-
Mok Hao Ze Benjamin	Present	-
T S Kautham	Present	-

3. Pre-work/Preparation (Documents/Handout to bring, reading materials, etc)

Description	Prepared By:
Completed architecture and use case	Liting

4. Agenda and Notes, Decision, Issues

Topic	Owner
Architecture and Use case <u>Summary of Discussion:</u> <ul style="list-style-type: none">• Use case do according to UI Tabs• Architecture is not in-depth enough, refer to IS444 teaching slides	Liting
Update front-end process <u>Summary of Discussion:</u> <ul style="list-style-type: none">• About finishing accounts module view and calling APIs by next week	Rachel

5. Action Item

Action	Owner	Due Date
Update use case and architecture for Client to check	Liting	4 th November 2018
Complete Login API	Theva	4 th November 2018
Complete DCD API	Rachel	5 th November 2018

6. Next Meeting (if applicable)	
Date (DD/MM/YYYY):	09/11/2018
Time	1600 – 1700
Location	SIS GSR 3-4
Objective	Feedback on Acceptance