



## SUPERVISOR MEETING MINUTES

<b>Iteration No.</b>	9
<b>Meeting No.</b>	1
<b>Date of Meeting:</b> (Day Month Year)	04 April 2014
<b>Time:</b> (hh:mm to hh:mm)	16:30 to 17:30
<b>Venue:</b>	SIS GSR 2.1
<b>Meeting Chairperson</b>	Tan Rui Jia Noelle

**1. Meeting Agenda**

- (a) Progress Update
- (b) AOB

**2. Attendance****Name [Absent/Present]**

Bie Ya Qing [Present]

Low Wen Guang [Present]

Sebastian Kiran Joy [Present]

Tan Guo Hao [Present]

Tan Rui Jia Noelle [Present]

Victor Lee Hong Zhi [Present]

**3. Discussed Content****Topic**(a) Progress Update

- a. Advanced Analytics
  - i. Expected functions are up
- b. Deployment to the app store is taking very long
- c. There is a high possibility that the app will not be successfully deployed by finals.

(b) AOB

- a. Complete slides by next meeting – will perform a run through

**4. Next Meeting**

<b>Date of Meeting:</b> (Day Month Year)	18 April 2014
<b>Time:</b> (hh:mm to hh:mm)	16:30 to 17:30
<b>Venue:</b>	TBC

**5. Pre-work/Preparation (documents/handouts to bring, reading material, etc.)**

Description	Prepared by	Due Date
Content for slides	ALL	12 April 2014
Slides Skeleton	Guo Hao	10 April 2014

**Minutes Prepared By** Tan Guo Hao, Victor Lee Hong Zhi

**Date** 04 April 2014

**Vetted and Edited By** Tan Rui Jia Noelle

**Date** 04 April 2014