



INTERNAL MEETING MINUTES

Iteration No.	6
Meeting No.	3
Date of Meeting: (Day Month Year)	03 February 2014
Time: (hh:mm to hh:mm)	19:00 to 21:00
Venue:	SIS GSR 3.5
Meeting Chairperson	Low Wen Guang, Tan Rui Jia Noelle

1. Meeting Agenda

- (a) User Testing 1 AAR
- (b) Follow-Up

2. Attendance**Name [Absent/Present]**

- Bie Ya Qing [Present]
- Low Wen Guang [Present]
- Sebastian Kiran Joy [Present]
- Tan Guo Hao [Present]
- Tan Rui Jia Noelle [Present]
- Victor Lee Hong Zhi [Present]

3. Discussed Content**Topic**

- (a) User Testing 1 AAR
 - a. Execution
 - i. Overall smooth



- ii. Break was a little abrupt – some testers ended earlier and went off for break, some were slower and ended up with no break. Some went straight to focus group after web testing
- iii. Familiarity with app – good, but can be improved
- iv. Started late because of late comers, but ended on time.
- v. Failure of electrical plugs and therefore electricity for charging laptops were disruptive but managed by technical guy well
- b. Comments/Areas for Improvement
 - i. Evaluation should be in paper and pen
 - 1. People can jot down as they are doing and won't forget what they want to write by the time they get to the form
 - ii. Should have gotten Android versions for mobile testers
 - iii. Deployment of mobile app should have been done as a beta test, else may get negative reviews on PlayStore
 - iv. CRUD of events not a necessity during UT. People should remember our application after walking through the doors.
 - 1. Response: True, but we set our own objectives and we've met them.
 - 2. Confirm with Prof Alan about UT requirements
 - v. UT Evaluation Comments

(b) Follow-Up

- a. UT debugging will start tomorrow (4th Feb) and last till 8th Feb

4. Next Meeting	
Date of Meeting: (Day Month Year)	06 February 2014
Time: (hh:mm to hh:mm)	19:00 to 21:00
Venue:	SOB GSR 1.1



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5. Pre-work/Preparation (documents/handouts to bring, reading material, etc.)

Description	Prepared by	Due Date
Email FYP TA Tester Credit	Low Wen Guang	10 February 2014
Wiki UT Page	Low Wen Guang	10 February 2014

Minutes Prepared By Tan Guo Hao, Victor Lee Hong Zhi

Date 03 February 2014

Vetted and Edited By Tan Rui Jia Noelle

Date 04 February 2014