

Date: 15/1/2016
Time: 1630 - 1730
Venue: SMU SIS Subway

Attendees: Gauri Bhatnagar
Tay Guang Wen
Yap Wei Heng
Lim Xin Yi

Agenda: 1. Follow-up from Client Meeting
2. What is to be done next

	Task/ Description	Person-in-charge	Due Date
1	<p><u>Things to do:</u></p> <p>User Actions:</p> <ul style="list-style-type: none"> User's past actions should be done in a Table Form so that it would be easier for them to view their past history. In addition, perhaps we can also include a filtering option that would allow them to filter their past actions for their reference. User ID should be removed from the display as the user should know who they are. <p>Icons:</p> <ul style="list-style-type: none"> He has now given us permission to find new icons online. If there is a need to purchase we will let him know. The icons should also be white. <p>Soft Launch:</p> <ul style="list-style-type: none"> It has been confirmed and it will be held in the first week of February. Xinyee and Xin Yi will be at the first school. Survey will need to be prepared for us to gather feedback from the students. The survey will be a link on the application itself. <p>Pledge Module:</p> <ul style="list-style-type: none"> We still prefer Pledge to be a pop-up instead of a new page. We will have to let Wilson know what we think and confirm with him again. <p>Claim Rewards:</p> <ul style="list-style-type: none"> It has to be changed to circular. <p>Reward Redemption:</p> <ul style="list-style-type: none"> They should be categorized by reward id so that the admin can confirm their status more easily. 	<p>Xin Yee</p> <p>Guang Wen</p> <p>Xin Yee</p> <p>Guang Wen</p> <p>Guang Wen</p> <p>Xin Yi</p>	

The meeting was adjourned at 1730 hrs. These minutes will be circulated and adopted if there are no amendments reported in the next 24 hours.

Prepared by,
Tay Guang Wen

Vetted and edited by,
Tay Guang Wen