

**Final Year Project
Meeting Minutes**

| Meeting Information | |
|---------------------|---------------------------------|
| Date: | 11 th August 2014 |
| Time: | 1600 |
| Venue: | Singapore Management University |

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|------------------------|---|
| Attendees: | <ol style="list-style-type: none">1. Jong Hyeok Lee2. Benjamin Chan3. Joel Woo4. Lavinia Tay |
| Absentees: | NIL |
| Meeting Agenda: | <ol style="list-style-type: none">1. Update supervisor on project progress2. Consult supervisor on UAT concerns: test users3. Clarify supervisor's expectation for upcoming acceptance presentation |

| Task Assignment | | |
|-----------------|------|--|
| 1. | Team | Team will continue working with client to arrange for test users for the upcoming, but is open to looking for external parties for user testing if client is unable to provide test users. |
| 2. | Team | Team to work towards acceptance deliverables. |

The meeting was adjourned at 1730. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Joel Woo

Vetted and edited by,

Lavinia Tay