

INTERNAL MINUTES #18

Date:	08/01/2012
Time:	7:15 pm
Venue:	Library PR 4.1
Attendees:	<ol style="list-style-type: none"> 1. Ardian Tjeng 2. Grace Shintany Lee 3. Melwin Tanu 4. Tai Shi Ling
Absentees: (provide reason if any)	<ol style="list-style-type: none"> 1. Shira Aretti (Work)
Agenda:	<ol style="list-style-type: none"> 1. Meeting Schedule 2. Next Iteration Tasks 3. Agenda for Supervisor Meeting

DISCUSSION

No.	Details
1.	<p><u>Meeting Schedule</u></p> <ul style="list-style-type: none"> - 7pm, Tue - Internal Meeting - 7pm, Thu - Supervisor Meeting - 10am, Fri - Sponsor Meeting <p><u>Other Time Slot for FYP work:</u></p> <ul style="list-style-type: none"> - Monday (Grace 9-1 & 3.30-7, Shira 3.30-10.15) - Wednesday (Grace 3.30-7, Shira 12-3.30) - Thursday (Melwin & Shi Ling 3.30- 7) - Friday - Saturday (until 3pm) <p><u>MidTerm Presentations</u> 21st February 9.30am</p> <p><u>Final Presentations</u> 16th April 2pm</p>
2.	<p><u>Next Iteration</u></p> <ul style="list-style-type: none"> - Recommendation - Group and Group Chat - Verification Email - Vendor portal + batch uploading

4.	<p><u>Agenda for Supervisor Meeting</u></p> <ul style="list-style-type: none"> - Explain about progress - Present bug tracking log - Photos for UI - Demo <ul style="list-style-type: none"> ● Past purchases ● Default avatar ● Camera perspective ● View others' avatar ● UI integration (shopping and mystyle) <p>- Availability for February:</p> <ul style="list-style-type: none"> ● 8th - 12th - Grace, Shi Ling, Melwin will be away for Chinese New Year
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TO-DOs

Task ID	Details	Date Due	Assigned To
1.	Invitation for UT	9 Jan	Grace
2.	Finalize test cases for UT	10 Jan	Grace

NEXT MEETING

Date:	10 th January 2013
Time:	7pm
Venue:	SIS
Agenda:	Supervisor Meeting

Meeting adjourned by: 8.25 PM

Minutes taken by: Melwin Luis Tanu

Vetted by: Grace Shintany Lee on 8 January 2012