

Internal Meeting 19

Date	19/11/18
Time	1130pm – 1230pm
Venue	SMU LKS Library GSR 3-3
Attendees	<ol style="list-style-type: none">1. Chester2. Hong Yang3. Solomon4. Jeryl5. David6. Larry
Agenda	<ol style="list-style-type: none">1. UT3 preparation

Agenda

Item	Description
1	<p>Things to change</p> <p>Changing the title of the charts making it easier for the user to understanding.</p> <p>Preparing for UT3's data upload of Jan – Aug data</p> <p>Gather new insights based on the new data uploaded and compare to the previous.</p> <p>Conduct sanity checks on the data to ensure its' consistent.</p> <p>Rerun the clustering algorithm at least 50 times to ensure the result is consistent.</p> <p>Double check on the performance issue.</p> <p>Test the security of the system.</p> <p>Allocation of task for final presentation.</p> <p>Rehearse on Thursday</p>

The meeting was adjourned at 12:30 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,
Solomon

Vetted and edited by,
Hong Yang