**TASK MATCHING SCENARIOS**

UAT Test Instructions

Scenario-Based Instructions

**T1 - SCENARIO: ADDING A JOB TASK WITHOUT A REVIEW TASK**

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|  | Empact Test Case | Vol Test Case | NPO Test Case |
| Empact user should start by creating a task | 5.3 |  |  |
| Empact should fill in all the tasks and not create reviewer | 5.3 |  |  |
| Empact should now access the task listing page | 5.1 |  |  |
| Empact should now access the task details page | 5.1 |  |  |
| Empact should now choose a volunteer | 5.7 |  |  |
| Empact should now send the task to the user | 5.8 |  |  |
| 6. At this point, the selected volunteer should check the email for the task notification |  | 10.2 |  |
| 7. At this point, the selected volunteer should enter into the system and locate the task |  | 5.1 |  |
| 8.The volunteer should apply for the task |  | 5.3 |  |
| 9. The volunteer should also verify that the task has entered into the Pending Task- Empact approval |  | 5.3 |  |
| 10. The volunteer should now go to the dashboard and verify that the task required has dropped by 1. |  | 9.2 |  |
| Empact should now enter into the task and approve the task | 5.9 |  |  |
| Empact should see that the task requires action |  |  |  |
| Volunteer should now see that the task is in their in-progress bar. |  |  |  |
| Volunteer should now go in to view the time sheet |  | 6.1 |  |
| Volunteer will add the time into the timesheet |  | 6.2 |  |
| Empact should enter into the task detail page and see if the timesheet can be viewed. |  |  |  |
| Volunteer will simulate that a wrong addition has been done and delete the time sheet. |  | 6.3 |  |
| Volunteer should now return to their dashboard and note down the tasks that are in review and that are working on. |  | 9.2 |  |
| Empact should also return to their dashboard and note down the tasks that are in review and that they are working on right now. | 8.4 |  |  |
| Volunteer at this point will fill up his feedback form. |  | 6.4 |  |
| Empact at this point should enter into their statistics and check their feedback form statistics | 9.1 |  |  |
| Volunteer will save his feedback form. |  | 6.4 |  |
| Empact should check the statistics to ensure that the figures are updated. | 9.1 |  |  |
| Empac should check the dashboard to ensure that the figures for IN Progress and In Review has changed, and note the no. of completed tasks | 8.4 |  |  |
| Volunteers should check the dashboard to ensure that the figures for In Progress and In Review has changed. |  |  | 9.2 |
| Empact should go in and complete the task. | 5.10 |  |  |
| Empact should verify that this no. has dropped | 8.4 |  |  |
| Volunteer should verify that no. of tasks under review has decreased and no. of tasks completed has increased | 8.4 |  |  |
| Volunteer should go into My Task > Completed Task to check that all the tasks have been completed. |  |  |  |
| Empact should verify that the completed tasks exists in the Completed Task tab. | 5.10 |  |  |

**T2 - SCENARIO: ADDING A JOB TASK WITH A REVIEW TASK**

Volunteer 1: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Volunteer 2: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
|  | Empact Test Case | Vol Test Case | NPO Test Case |
| Task Exception Flows |  |  |  |
| 1. Empact user should start by creating a task | 5.3,5.4 |  |  |
| 3. Empact should now access the task details page | 5.2 |  |  |
| 3. Volunteer will now attempt to apply for the task |  | 5.3 |  |
| 4. Volunteer will go into the task list and click on “Pending Task” and find the task at “Empact Approval” |  | 5.3 |  |
| 4. Empact will attempt to match the review task | 5.7 |  |  |
| 4. Empact should now choose a volunteer | 5.7 |  |  |
| 5. Empact should now send the task to the user for the review task | 5.8 |  |  |
| Empact should check that the applied task shows the volunteer. |  |  |  |
| Empact should now check that the review task has the matched volunteer |  |  |  |
| Empact would now approve the person who applied for the task | 5.9 |  |  |
| Volunteer 2 should now go into the email and see that the task has been matched email notification |  | 10.2 |  |
| Volunteer 2 should now go in and accept the task that has been matched to him/her |  | 5.4 |  |
| Volunteer 1 would now view the dashboard and see that the task that he/she is working on has increased |  | 9.2 |  |
| Volunteer 1 should now go into My Task to check that the task is in the “In Progress” task. |  | 5.4 |  |
| Volunteer 2 should check that there is 1 task that needs their attention and it appears in the “Pending” tab, in the “Acceptance” pills |  |  |  |
| Volunteer 2 should now accept the task and see that the task has gone into their “Empact Approval” |  | 5.4 |  |
| Volunteer 1 would now record their timesheet and submit the task for review. |  | 6.2 |  |
| Volunteer 1 will now submit for review. |  | 6.4 |  |
| Volunteer 1 will now complete the feedback form. |  | 6.4 |  |
| Empact will go to the statistics and ensure that the statistics changes | 9.1 |  |  |
| Volunteer 1 will check that the task appears in the In Review tab. |  | 6.4 |  |
| Volunteer 2 will go in and review the task |  | 6.5 |  |
| Volunteer 2 accepts the task that is being completed |  | 6.5 |  |
| Empact should go in to view the associated task review for the particular task. | 5.2 |  |  |
| Empact should now change the comments in the task review and save changes | 5.17 |  |  |
| Empact should now check in the dashboard that nothing should have changed. | 8.4 |  |  |
| At this point,   * Volunteer 1 should be seeing his/her task as Completed * Volunteer 2 should be seeing the task as Current Task * Empact should be seeing the review task as In Progress and the job task as In Review, Reviewed |  |  |  |
| Empact should complete the job task and verify that it appears in the Completed Task tab | 5.10 |  |  |
| Empact should now check the dashboard and verify the figures | 8.4 |  |  |
| Empact should now complete the review task and it should move to completed | 8.4 |  |  |