

Date:	27/06/2017 (Thursday)
Time:	7.30pm - 9.00pm
Venue:	SMU SIS Meeting Room 4-1
Attendees:	<p>Team PlusMinus: Al Rafid Bin Abdul Aziz Eugene Tan Wei Hong Low Wen Jun (Belynda) Mario Yeremia Ngawing Tan Ming Kwang Gwee Wei Ling</p> <p>THKH: Edy Chandra Cheryl Koh Frank</p>
Agenda:	<ul style="list-style-type: none"> - Go through progress updates - Conduct UT1

	To-Do	Assignment	Due Date
1	Discuss if team wants to continue working with AMKTHK	Team Plus Minus	28 Jul
2	Redo Wiki	Belynda	2 Jul
3	Create new timeline	Belynda	2 Jul
4	Redo Database	Eugene	16 Jul
5	Research on AI	Ming Kwang and Eugene	16 Jul
6	Update Functionalities	Mario	2 Jul

	Things Discussed	Conclusion/To-Do
1	Change in Project Scope	<p>Removing TNF:</p> <p>AMKTHK found out that they have the TNF functionality upcoming in their HRIS system since a sign off in 2016 but only to realise this upcoming functionality recently.</p>

		<p>Thus, AMKTHK wants to remove this scope and all other modules related to this functionality from the project.</p> <p>The affected Modules are:</p> <ul style="list-style-type: none"> - Email - Attendance - Training Evaluation Form (TEF) - Analytics - Calendar <p>Adding in AI:</p> <p>Following the latest trends in incorporating AI into HR management, AMKTHK hopes to add in the AI into their portal to relieve staffs from their current by automating mundane responsibilities.</p> <p>An example to their functionality would be from OCBC, whereby they integrated AI into their portal for customers as well as for their HR department. https://www.ocbc.com/assets/pdf/media/2017/june/media%20release%20[for%20website]%20-%20ocbc%20bank%20introduces%20first%20artificial%20intelligence-powered%20hr%20mobile%20app.pdf</p> <p>Other functionalities remain the same. These functionalities are:</p> <ul style="list-style-type: none"> - Quiz - Audit - Transcript - User - Account <p>Only change in these remained functionalities would be AMKTHK hopes to add in a comment section for quiz/transcript (TBC)</p> <p>Following their change in scope, the team feels that should there be sufficient time, we will be adding in Analytics Module to help AMKTHK gain valuable insights to their users.</p>
2	Present to AMKTHK the team's progress report	<p>We showed AMKTHK how our completed Individual Workflow Routing.</p> <p>It can be accessed here: learnhub20170621022116.azurewebsites.net/Login.aspx</p>

The meeting was adjourned at 9.00pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,
Low Wen Jun

Vetted and edited by,
Rafid Aziz