

Date:	23rd December 2013
Time:	9:00 AM – 2:45 PM
Venue:	SIS GSR 3.1
Attendees:	Team: <ul style="list-style-type: none"> • Glen Wong • Yusof • Shanaaz • Eng Sen • Wah Chun • Fariq
Meeting discussion:	<p>Meeting agenda:</p> <ul style="list-style-type: none"> - Update team members who were unable to attend FYP meetings in the previous weeks (Wah Chun, Fariq & Eng Sen) - Confirm task and respective pair allocation when school reopens - Finalise common available days for the upcoming term - Team members continue on individual tasks <p>Did a walk-through of the paper prototypes for all the functions that was shown to Chris Boesch</p> <p>Confirmed that team pairs will be: Glen and Eng Sen – Tournament Fariq and Wah Chun – Easy Web Prototype Shanaaz and Yous – MB Coaching, Purpose Driven & Project Management duties</p> <p>Tentative Available Slots for group meetings: Tuesday 8:15-11:30 AM Wednesday 1:30 – 3:15 PM Friday 4:45 PM onwards (after Supervisor meeting)</p> <p>Next Meeting: 7th Jan 2013: Progress Update</p>

Prepared by,

Shanaaz