

TEAM R&I

Internal Meeting Agenda

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|--------------------------------------|------------|------------------|-------------|
| Meeting/Project Name: | 2018T2 R&I | | |
| Date of Meeting (DD/MM/YYYY): | 25/01/2019 | Time: | 1500 – 1700 |
| Meeting Facilitator: | Liting | Location: | SIS GSR 2-4 |

1. Meeting Objective

1. UAT for Team Scrabs
2. Update on Progress
3. Gap Analysis for Loan Module, Marketing Promotion Module and Accounts Statement Module

2. Attendees

| Name | Attendance | Remarks |
|--------------------------|------------|---------|
| Chow Li Ting | Present | - |
| Teng Shu Yan Rachel | Present | Sick |
| Thevakumaren S/O Morgaya | Present | - |
| Raghavendar Gowri Sankar | Present | - |
| Mok Hao Ze Benjamin | Absent | - |
| T S Kautham | Present | - |

3. Pre-work/Preparation (Documents/Handout to bring, reading materials, etc)

| Description | Prepared By: |
|-------------|--------------|
| - | - |

4. Agenda and Notes, Decision, Issues

| Topic | Owner |
|--|--------|
| UAT for Team Scrabs <ol style="list-style-type: none">1. Learning Point<ol style="list-style-type: none">a. Rating for each question is goodb. Review the documents beforehandc. Check through the data displayed. | Liting |
| Update on Progress <ol style="list-style-type: none">1. Bill Payment<ol style="list-style-type: none">a. At displaying of UI, however, there is a lot of problemb. Used multi-select, unable to match accountId with organizationId2. Fund Transfer<ol style="list-style-type: none">a. Fund Transfer Module Part 1 is done, left with testing3. Project Management<ol style="list-style-type: none">a. Left the generating of different charts for each iteration | Liting |

| Gap Analysis for Loan Module, Marketing and Promotion Module | Liting |
|---|--------|
| 1. Marketing Module a. sendSMS.java, sendEmail.java 2. Loan Module a. sendSMS.java, sendEmail.java, calculateLoanInstalment.java, creditTransfer.java, getProductType.java b. Missing API: relationship manager scheduler 3. Accounts Statement Module a. Missing API: PDF generate (Using tibco) | |

| 5. Action Item | | |
|--------------------------------------|---------------|------------|
| Action | Owner | Due Date |
| Different PM charts for Wiki | Liting | 28/01/2019 |
| Prep for Demo for supervisor meeting | Raghav & | 28/01/2019 |
| Batch Standing Instruction (Tibco) | Kautham & Ben | 30/01/2019 |

| 6. Next Meeting (if applicable) | |
|--|---------------------------------|
| Date (DD/MM/YYYY): | 01/02/2019 |
| Time | 1500-1700 |
| Location | SIS GSR 2-3 |
| Objective | Process update on coding and PM |