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| **Supervisor Meeting 4** | |
| ***Date*** | 19 January 2015 |
| ***Time*** | 1pm |
| ***Venue*** | SIS Level 5 |
| ***Attendees*** | Charlene, Hui Yu, Jaslin, Guorui, Ngoc, Prof Chris Boesch |
| ***Absentees*** | None |
| ***Agenda*** | 1. Elevator pitch by Charlene 2. Progress update 3. Review and revise user test plan for first UT |

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| ***Task*** | ***Description*** | ***Action by – Due date*** |
|  | Elevator pitch by Charlene   * Supervisor feedback:   + Be very clear of the problems and users   + The team needs to see the problems in a more open perspective ie. Addressing the needs of a course’ worth of student vs the needs of all tertiary students in Singapore.   + Client’s problem vs User’s problem | N.A |
|  | Progress update   * UI has been changed to address the client’s feedbacks from last week. * Some client-side validation rules were added | Charlene  Guorui |
|  | Review and revise user test plan for first UT   * User test plan includes a simple scenario/ walk-through, to provide users a context of bank staff and their activities. The scenario should help users understand the purpose of all the activities that we require them to carry out during the test.   + - Prof Chris’ feedback: short user guide is fine. But we should aim for the usability to be so good that little guidance is needed. * To consider: when SMU tBank is completed, instructors should be able to generate scenarios and just let the students walk through the banking processes themselves. * Metrics: * We want to measure the time taken for users to walk through each function. * Users can give feedback on any aspect of our UI. * We will rank the usability of all the functions and review the problematic ones * Prepare a simple user test reports for wiki and midterm | Ngoc  Guorui  Ngoc & Guorui |