**Invenio Meeting Minutes 02/11/13**

|  |  |
| --- | --- |
| **Date:** | 02/11/2013 |
| **Time:** |  |
| **Venue:** | School of Information Systems,  |
| **Attendees:** | William CHUNG Wui LunBenjamin TAN Kei RongLOW Ren Jie JenLIM Quan Heng |
| **Absent with apologies:** | None |
| **Agenda:** | 1. Rehearsal and Testing |

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Description** | **Overseen by/Remarks** | **Due Date** |
| 1. | **Requirements of project:*** Final testing for all functionalities planned for acceptance
* Finalize slides, scripts and sequence.
* Check documentation and Wiki status
 | Quan HengBenjamin TanWilliam | 4th November 2013 |

The meeting was adjourned at 7pm.

These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Vetted and edited by,